

NOTICE: Agenda posted at Bethany City Hall, Warr Acres City Hall and the office of the Bethany/Warr Acres Public Works Authority, Friday, August 30, 2024, at or before 9:00 a.m.

MINUTES

BETHANY/WARR ACRES PUBLIC WORKS AUTHORITY
BLUFF CREEK WASTEWATER TREATMENT PLANT
4301 NW 192ND ST. EDMOND, OK 73012

TUESDAY
September 3, 2024
9:00 A.M.

This meeting was given in accordance with applicable State Statues. Chairman Lloyd called the meeting to order at 9:00 a.m.

ROLL CALL

Present

Chairman Lloyd
Vice-Secretary Roger Godwin
Vice-Chairman Elizabeth Gray
Trustee Jon Evans

Absent

Secretary Pamela Ramirez

STAFF PRESENT

Jason Horton, General Manager
Sean Fairbairn, Cowan Engineer
Johnny Blassingame, Trust Attorney

OTHERS PRESENT

Lesa LaMar, Deputy City Clerk
Marc Long, Warr Acres Planner

2. APPROVE THE MINUTES OF THE BETHANY/WARR ACRES PUBLIC WORKS AUTHORITY MEETING OF JULY 2, 2024.

A motion was made by Gray, seconded by Godwin to approve the minutes of the Bethany/Warr Acres Public Works Authority meeting of August 6, 2024, with amendments. Poll vote: Yea's: Gray, Lloyd, Godwin. Abstain: Evans. Motion approved.

3. REPORT OF WRIGHT WATER CORPORATION CONCERNING ONGOING GENERAL MANAGEMENT OF BLUFF CREEK WWTP.

General Manager Jason Horton gave a detailed report of plant operations to the board.

4. ENGINEER'S REPORT.

Sean Fairbairn with Cowan Engineering reported this past month's work and goals.

5. FINANCE REPORT.

Finance Director Vaughn was not present to give the finance report.

6. DISCUSSION OF PROGRESS TOWARDS OBTAINING LOAN REIMBURSEMENT FOR BLUFF CREEK WWTP REHABILITATION EXPENSES

We have obtained approval of the 1st reimbursement.

7. DISCUSSION, CONSIDERATION, AND POSSIBLE APPROVAL FOR THE PAYMENT OF CLAIMS.

A motion was made by Gray, seconded by Godwin to approve payment of the claims. Poll votes: Yea's: Lloyd, Gray, Evans, Godwin. Motion approved.

8. TRUST ATTORNEY'S REPORT.

Attorney Blassingame provided the regular monthly Engineer Report.

9. OLD OR NEW BUSINESS.

General Manager Horton informed the board of some priority matters that need to bid.

A motion was made by Gray, seconded by Godwin to authorize Cowan Engineering and Wright Water to prepare bid packets and scope of work for operations and maintenance priority projects and solicit competitive bids. Yea's: Lloyd, Gray, Godwin, Evans. Motion approved.

A motion was made by Gray, seconded by Evans to have legal staff meet with Cowan Engineering, Wright Water and engineers from City of Warr Acres and City of Bethany to develop standard operations procedures for operations and maintenance procurements and capital projects. Yea's: Gray, Evans, Lloyd, Godwin. Motion approved.

10. CALL TO THE PUBLIC.

None

Chairman Lloyd adjourned this meeting of the Bethany-Warr Acres Public Works Authority at 9:49 a.m. There were no objections.

Respectfully Submitted,

Roger Godwin
Vice-Secretary

Posted at Bethany City Hall, Warr Acres City Hall, and the office of the Bethany-Warr Acres Public Works Authority August 30, 2024, at 9:00 a.m.

AGENDA
BETHANY-WARR ACRES PUBLIC WORKS AUTHORITY
BLUFF CREEK WASTEWATER TREATMENT PLANT
4301 NW 192nd St., Edmond, OK 73012

TUESDAY, September 3, 2024, at 9:00 A.M.

1. Call to order, declaration of a quorum.
2. Approve the minutes of the August 6, 2024, meeting of the Bethany-Warr Acres Public Works Authority.
3. Report of Wright Water Corporation concerning ongoing general management of Bluff Creek WWTP.
4. Engineer's Report.
5. Financial Report.
6. Discussion of progress towards obtaining loan reimbursement for Bluff Creek WWTP rehabilitation expenses
7. Discussion, consideration, and possible approval for the payment of claims.
8. Trust Attorney's Report.
9. Old or New Business.
10. Call to the Public.
11. Adjournment.